

# LSA POLICY MANUAL –Section 300-308

## *Policy 305-1 GUEST PLAYERS*

### **A. LSA GUEST PLAYER POLICY**

1. Guest players are allowed for friendly recreational games and invitational tournaments within the state when allowed by local tournament rules that are approved by LSA. Guest players are not allowed for premier league games or state Tournaments.
2. No more than three guest players may be used per team during a competition.
3. Under no condition can a player on a premier team participate as a guest player on a Div 1 team or a recreational team. Under no condition can a player on a Div1 team participate as a guest player on a recreational team unless that team is playing in an open or competitive tournament.
4. Players 8 years old and younger cannot become guest player on older teams.
5. Premier teams Age U17 and above may exceed the LSA three guest player limit for tournaments provided that the tournament host organization allows it and at least 50% of the tournament roster consists of players registered to the team.

### **B. PROCEDURES TO USE GUEST PLAYERS**

1. When a team is traveling out of Louisiana for tournament games, LSA shall allow the use of no more than three guest players per team, providing the host organization allows this. To protect player eligibility and insurance coverage of LSA members, the use of guest players shall be in accordance with the following procedures:
  - a. Guest player release forms must be completed, signed by all appropriate parties, attached to the team roster, and submitted with the application to travel.
  - b. Guest players participating in tournaments necessitating the use of USYSA player ID cards will have such cards stamped "GUEST PLAYER" by the league registrar across the face of the card. Guest Player ID cards will be returned to the league registrar immediately following the tournament.
  - c. If a guest player is added to a roster after the travel permit has been approved, the guest player form and an updated roster (signed by the coach and league registrar) must be mailed or faxed to the LSA Office and postmarked prior to the team's departure. It is recommended that the coach bring the league approved guest player form to the event.
  - d. A player may only serve as a guest player on three (3) occasions during the soccer year (September 1 through August 31). This does not mean that a child is entitled to participate as a guest player three times per soccer year. Approval can only be given by the coach and the league. A separate guest player form is needed for each occasion.

- e. During the period of time covered by the guest player release form, a guest player may play only for the team on which he/she has been approved as a guest. The guest player cannot play for his/her registered team during this period.
  - f. Guest playing prevents a player from transferring to the host team during the current soccer season.
  - g. Failure to abide by these established LSA guest player policy and procedures may result in the offending coach's suspension.
  - h. Guest Player forms may be faxed to the LSA office. The forms must be fully completed and received by close of business on the day preceding the event in which the player will guest play.
2. Intra-Club Guest Players— the rules relating to guest players on youth teams apply only to guest players playing for a team of another club and do not apply to guest players playing for another team of their own club. In case of guest players from teams within the same club:
- a. A team may use an unlimited number of guest players from other teams within the same club, subject only to the applicable rules of competition (including state competitions, including Premier League.)
  - b. No approval or authorization by LSA is required.
  - c. There is no limit on the number of times a player may participate as a guest player for teams within the player's own club.
  - d. Playing as a guest player on a team within the player's club does not affect the ability of the player to play for his/her own team if permitted by the applicable rule of competition.
  - e. Guest playing for another team within the same club does not affect the player's ability to transfer to the host team during the soccer season.

## ***Policy 308 TRAVEL PROCEDURES***

### **A. OUT OF STATE**

Notification of Travel is mandatory for US Youth Soccer team activity outside of Louisiana. LSA affiliated teams are required to notify LSA of travel outside the state unless the event is specifically LSA sanctioned, such as US Youth Soccer Sub-Regional League play, US Youth Soccer Regional or National Championships or Directors Cup. LSA does not sanction or insure clubs, teams or individuals playing non US Youth Soccer affiliated teams, clubs or events. Club or teams wishing to play in non-US Youth Soccer matches or events are encouraged to seek coverage from other sources. Failure to notify LSA of travel to US Youth Soccer events may result in sanctions against the coach, the team or the club an/or the loss of medical insurance coverage.

Notice of Travel must be received in the LSA office prior to the first day of travel.

Procedures:

A team wishing to travel to a US Youth Soccer event should obtain the Notification of Travel form from their club or the LSA Website. The Notification of Travel form should be completed in full. Dates of

travel should include all travel days, not just the days of the event. A Travel Roster of up to 18 US Youth Soccer registered players (22 Players U16 – U19) should be prepared. The completed Notification of Travel form along with the Travel Roster should then be submitted to the LSA office in either electronic (MSWord or PDF file), facsimile, or paper. No fee is required.

The LSA office will acknowledge receipt of the Notification of Travel in the same format as it is received. The Acknowledgement will operate as permission to travel for those events that require it. The Notification of Travel and the Travel Roster will be retained by the LSA office in an electronic file and will be proof that the activities are sanctioned by LSA for all purposes, including liability and medical coverage.

## **B. OUT OF COUNTRY**

A youth team wishing to travel out-of-the-country to play friendly games or to play in a tournament is governed by USSF & USYSA guidelines and must receive permission from USSF. Contact LSA office for procedures.

**PLEASE NOTE THAT THIS MUST BE DONE NINETY (90) DAYS PRIOR TO TRAVEL, WITH NO EXCEPTIONS. Travel out-of-country cannot occur without USSF approval.**