

Section 100

CONSTITUTION OF THE LOUISIANA SOCCER ASSOCIATION

Article I NAME

The official name of this organization is the Louisiana Soccer Association, Inc.; a non-profit organization incorporated under the laws of the State of Louisiana, and hereafter referred to as LSA or the Association.

Article II PURPOSE

The purpose of this Association shall be to:

- Develop, promote and administer the game of soccer in the State of Louisiana
- Promote soccer and physical fitness for all Louisiana players through instructional and educational programs designed to meet the needs of all players.
- Promote the education of the players in sportsmanship, leadership, self-confidence and self-achievement.
- Support the training and licensing of coaches and referees for soccer activities.
- Encourage more active public support of soccer and physical fitness.
- Organize and provide the necessary support for the activities listed above.
- And, through the above activities, combat juvenile delinquency.

Article III AFFILIATION WITH NATIONAL BODIES

This association shall be affiliated with the United States Soccer Federation, Inc. (USSF). It shall also be affiliated with the United States Youth Soccer Association, Inc. (USYSA) and the United States Amateur Soccer Association, Inc. (USASA). This Association shall be subject to the Constitution, Rules, and Standing Orders of the USSF, USYSA and USASA, insofar as it affects the game of soccer and prescribes the function of the Louisiana Soccer Association, Inc. This Association shall be governed by its Constitution and Rules except when these provisions are superseded by the governing authority of the USSF, USYSA or USASA. Should there be a conflict between the provisions of USSF and either USYSA or USASA, the provisions of USSF shall govern.

Article IV SEASONAL YEAR

The seasonal year of this Association shall begin on September 1 and end on August 31 of the following year. This Constitution and this Association's rules are in effect during the twelve (12) months of the seasonal year. The Fiscal Year of the Louisiana Soccer Association shall be the same as the seasonal year.

Article V GOVERNING AUTHORITY

The governing authority of the Louisiana Soccer Association shall be vested with the State Council and the Executive Committee of the Association. The powers of these governing bodies shall be delegated as appropriate to the Adult Council, representing the Adult Division of this Association, and/or the Youth Council, representing the Youth Division of this Association. Each division, youth and adult, shall have their own set of governing rules subject to this Constitution.

Article VI MEMBERSHIP

Membership in the Association shall consist of properly constituted soccer clubs within the State of Louisiana. The Executive Committee shall annually recommend the procedures required for LSA affiliation, which are specifically outlined in the LSA Manual. These recommendations will be ratified or revised and accepted by the voting membership at the LSA Annual General Meeting, hereafter referred to as AGM, described in Article XII.

Each member club shall retain its own autonomy, but will adhere to the Constitution and Rules of this Association in all matters pertaining to intrastate competition, and will adhere to the Constitution and Rules of the United States Soccer Federation in all matters pertaining to interstate, regional, national and international competition.

This Association shall admit to membership, upon request, soccer clubs within the State of Louisiana who have met all requirements of this Association as outlined in this Constitution and the LSA Manual. LSA will provide management assistance where requested. Such membership will be entitled to full benefits of LSA and a voice within this Council. When approved by the State Council, voting rights become effective. An affiliated club is defined as an organization, club, or association recognized by the Association which pays dues to, receives benefits or services from, and participates in the policy making processes of the Louisiana Soccer Association, Inc.

An affiliated club has the responsibility to provide opportunities for every interested player to play affiliated soccer at the developmental, intermediate, or advanced level. All clubs affiliated with this Association must register every soccer player and every soccer team that is sponsored, financed, coached or administered by the club. Every player and every club affiliated with this Association must be properly registered.

Associate voting members are those State Sports Organizations which conduct programs in or allied to soccer as a sport, but do not qualify for active membership as a Soccer Club. Such members shall have a voice and one vote within this Council, upon payment of appropriate affiliation fees and upon approval of the State Council.

Article VII MEMBERSHIP VOTING RIGHTS

Each member club shall have voting rights in the current seasonal year as set forth in this Constitution and as per the following LSA player registrations:

44 – 1000	youth players	1 vote
1001 – 2500	youth players	2 votes
Over 2500	youth players	3 votes
44 – 360	adult players	1 vote
361 – 900	adult players	2 votes
Over 900	adult players	3 votes

Any club not currently affiliated with the Louisiana Soccer Association which contains fewer than the number of players required for voting status may join LSA as a non-voting club and obtain the benefits of affiliation until enrollment reaches voting strength. Any club with more than 44 youth players and/or adult players cannot apply for non-voting status.

The votes assigned to each club by the above standards may be cast in any vote of the State Council. The votes accorded to a club from youth player registrations may also be cast in any vote of the Youth Council; votes resulting from adult registrations may be cast in any meeting of the Adult Council.

Each elected officer of the Association described in Article IX, as well as the Immediate Past President, shall be accorded on (1) vote in the State Council, except the President, who shall cast a vote only in case of a tie. The Chairman, Referee Committee, the Louisiana Soccer Coaches Association Director, and any paid employee of this Association shall have no vote.

Article VIII FEES AND DUES

Each affiliated club shall pay an annual affiliation fee to LSA. All affiliation fees shall be due and payable on or before October 1 of the current seasonal year. Clubs shall not be allowed to vote on Association matters until affiliation fees are paid. Affiliation fees will be set every two years at the LSA AGM. The minimum affiliation fee shall be \$25.00 per club per seasonal year. All clubs shall be required to pay the same affiliation fee except non-voting clubs.

Each affiliated club shall assess and pay a per-player registration fee to the Association for each youth and adult player registered with the club. The clubs shall also pay the required per-team adult fee. The Association shall pay to USSF, USYSA and USASA the required per-player registration fees and retain the balance.

Per-player registration fees will be set each year at the LSA AGM by the State Council, with 90 day notice prior to the AGM. Any increase in either USYSA, USASA or USSF player dues will be automatically assessed to all member clubs at the date required. Accumulated per-player fees shall be paid to the Association monthly on the last day of each month over the seasonal year.

Any club which does not register all players participating under the jurisdiction of that club may forfeit the right to play in intrastate and interstate competition.

Funds generated and expenses incurred by either the Youth Division or the Adult Division shall be receipted to or paid from the revenues of the division generating the funds or incurring the costs.

Article IX OFFICERS AND REPRESENTATIVES OF THE ASSOCIATION

Each affiliated club shall designate a representative to the LSA State Council. This person shall represent his/her club at all State Council meetings, and cast the votes allocated to his/her club under Article VI. Representatives shall also be appointed to the LSA Adult Council, if the affiliated club contains adult players, and/or the Youth Council, if the affiliated club contains youth players. All delegates are to be appointed and/or recalled as specified in the Constitution and Rules of the delegates' club.

The officers of the Association, shall be elected at the LSA AGM or its respective Divisions' AGM and will hold office for two (2) years to begin on September 1st of the year elected. Any elected officer of this Association, a paid employee, the Chairman, State Referee Committee, and the Louisiana Soccer Coaches Association Director will not be allowed to hold an elected or paid position with an affiliated club or organization below the State Level.

An elected officer of this Association, who fails to attend two consecutive meetings of the Executive Council or the State Council meeting without having sent to such meeting a substitute or a proper excuse in writing, shall be deemed to have resigned. Replacement of said position will be in accordance with Article XI.

Committee persons and/or appointed positions of this Association or its respective division will serve a term of one soccer seasonal year, September 1 through August 31.

PRESIDENT

The President of this Association shall be elected by the State Council in odd-numbered years.

SECRETARY

The Secretary of this Association shall be elected by the State Council in even-numbered years.

TREASURER

The Treasurer of this Association shall be elected by the State Council in even-numbered years.

VICE-PRESIDENT - ADULTS

The Vice-President - Adults of this Association shall be elected by the Adult Council in even-numbered years.

ADULT MEN'S AND WOMEN'S COMMISSIONERS

The Adult Council of this Association will elect Adult Men's and Woman's Commissioners in odd-numbered years.

VICE-PRESIDENT - YOUTH

The Vice-President - Youth of this Association shall be elected by the Youth Council in even-numbered years.

YOUTH PREMIER AND YOUTH RECREATIONAL COMMISSIONERS

The Youth Council of this Association will elect Youth Premier and Recreational Commissioners in odd-numbered years.

IMMEDIATE PAST PRESIDENT

The Immediate Past President of LSA will be automatically appointed as a voting member of the State Council when replaced as President. The immediate Past President of LSA will serve for a maximum of two years, but will remain for full term of his or her successor.

Three additional non-voting members of the State Council are the State Referee Administrator, an appointed position of the LSA Executive committee, the LSA Director of Coaching and the LSA Office Administrator, who are full-time paid employees.

Article X DUTIES OF THE OFFICERS AND REPRESENTATIVES OF THE ASSOCIATION

PRESIDENT

The President of this Association shall:

- Coordinate all matters pertaining to soccer in the State of Louisiana.
- Be the Association's representative to the USSF at regional and national meetings.
- Serve as Chairman of all meetings of the Executive Committee, the AGM of the State Council, and other meetings of the State Council, and cast the deciding vote if a tie results on an issue.
- Serve as an observer and consultant at State Youth Council and State Adult Council meetings.
- Supervise and manage the day-to-day operations of the Association, subject to the approval of the governing bodies of the Association.
- Appoint, designate, or hire other persons to assist him/her in performing his/her duties.

LSA OFFICE ADMINISTRATOR

The LSA Office Administrator is a paid employee working 40 hours per week at the LSA Office. This employee will answer phone calls giving information per the LSA rules or take messages for the LSA Officers. All business of LSA will filter through this office where correspondence will be answered, referred to an officer or filed in the master files of this organization. This employee will maintain all records of LSA relating to but not limited to: player registrations, insurance, coaching registration, referee registration, travel permits, team rosters, all correspondence of LSA, etc. This employee will compile data on the computer system relating to but not limited to: player registrations, coaches, referees, directory of LSA, etc. This employee serves as the coordinator of information from the clubs to the State and works for the LSA Executive Committee.

SECRETARY

The Secretary of this Association shall record, publish, and see to the distribution of all meeting minutes; give proper notice of all Association meetings and insure that all meetings shall be conducted in accordance with 'Robert's Rules of Order', latest edition. The Secretary shall handle communications between officers, officers to affiliated clubs and officers to other entities; see to the distribution of petitions or other matters of importance to the Council. The Secretary will work closely with the LSA office administrator assisting with any work at the LSA office.

TREASURER

The Treasurer of this Association shall maintain all financial accounts of this Association; shall prepare financial statement; shall maintain records for the State Referee Administrator, if so requested by the President; and shall present the proposed budget for the next seasonal year at the AGM. The Treasurer will also be responsible for proper accounting procedures and policies regarding expenditures subject to the approval of the Executive Committee and as required by the Internal Revenue Service.

VICE-PRESIDENT - ADULT

The Vice-President - Adult shall assist the President as necessary with adult matters. He/She shall succeed to the duties and authority of the President in the absence, incapacity, or resignation of the President and the Youth Vice-President. He/She shall serve as chairman of all Adult Council meetings of this Association.

ADULT COMMISSIONER - MEN

The Adult Commissioner - Men, shall assist the Vice-President - Adult Division as necessary with adult matters. He/She shall assume the adult related duties and authority of the Vice-President - Adult Division in his/her absence, incapacity, or at his/her resignation until a replacement for the Vice-President - Adult can be elected at a duly called meeting of the Adult Council; he/she shall substitute for the Secretary or Treasurer in the event that the Secretary or the Treasurer, or both, cannot attend a meeting of the Adult Council. He/She shall also serve as the Men's Commissioner for the Association. In this capacity he/she shall assist affiliated clubs in developing soccer programs and opportunities for men; shall, in matters pertaining to men's teams, receive, study, and make recommendations to the Adult Council and the Executive Committee on all protests, requests for rule interpretations, and questions concerning player registrations; shall promote and coordinate intrastate and interstate competition for men's teams; shall coordinate men's cup competitions; and shall appoint assistants to help with the aforementioned duties of the Men's Commissioner.

ADULT COMMISSIONER - WOMEN

The Adult Commissioner - Women, shall assist the Vice-President - Adult Division as necessary with adult matters. He/She shall assume the adult related duties and authority of the Vice-President - Adult division and/or the Adult Commissioner – men until a replacement for the Vice-President - Adult Division and the Men's Commissioner can be elected at a duly called meeting of the Adult Council. In the capacity of Adult Commissioner – women, he/she shall assist affiliated clubs in developing soccer programs and opportunities for women; shall, in matters pertaining to women's teams, receive, study, and make recommendations to the Adult Council and the Executive Committee on all protests, requests for rule interpretations, and questions concerning player registrations; shall promote and coordinate intrastate and interstate competition for women's teams; shall coordinate Women's Cup competitions; and shall appoint assistants to help with the aforementioned duties of the Women's Commissioner.

VICE PRESIDENT - YOUTH

The Vice-President - Youth shall assist the President as necessary with youth matters. He/She shall succeed to the duties and authority of the President in the absence, incapacity, or resignation of the President. He/She shall serve as chairman of all Youth Council meetings of the Association; and he/she shall coordinate, in conjunction with the boy's Commissioner, all Louisiana youth tournament play; oversee the implementation of the State Youth Olympic Development Program; and coordinate with the LSA office personnel all matters pertaining to youth in Louisiana.

YOUTH PREMIER COMMISSIONER

The Youth Premier Commissioner shall assist the Vice-President - Youth as necessary with youth matter. He/She shall assume the youth related duties and authority of the Vice-President - Youth in his/her absence, incapacity, or at his/her resignation until a replacement for the Vice President - Youth can be elected at a duly called meeting of the Youth Council; he/she shall substitute for the Secretary or Treasurer in the event that the Secretary or the Treasurer, or both, cannot attend a meeting of the Youth Council. In the capacity of Premier Commissioner, he/she shall assist affiliated clubs in developing premier soccer programs and opportunities; shall, in matters pertaining to premier teams, receive, study and make recommendations to the Youth Council and the Executive Committee on all protests, requests for rule interpretations, and questions concerning player registrations; shall promote and coordinate

intrastate and interstate competition and the State Cup for premier teams, and shall appoint assistants to help with the aforementioned duties of the Premier Commissioner.

YOUTH RECREATIONAL COMMISSIONER

The Youth Recreational Commissioner shall assist the Vice-President - Youth as necessary with youth matters. He/She shall assume the youth related duties and authority of the Vice-President - Youth and/or the Youth Premier Commissioner, until a replacement for the Vice-President - Youth and the Youth Premier Commissioner can be elected at a duly called meeting of the Youth Council. In the capacity of Recreational Commissioner, he/she shall assist affiliated clubs in developing premier soccer programs and opportunities; shall, in matters pertaining to recreational teams, receive, study and make recommendations to the Youth Council and the Executive Committee on all protests, requests for rule interpretations, and questions concerning player registrations; shall promote and coordinate intrastate and interstate competition and the Pelican Cup for recreational teams, and shall appoint assistants to help with the aforementioned duties of the Recreational Commissioner.

REFEREE ADMINISTRATOR

The LSA Referee Administrator shall coordinate all activities between the LSA Executive Committee and the State Referee Association; shall serve as advisor to the Executive Committee and as advisor to the State Referee Assault Committee; shall coordinate all matters of refereeing for LSA and report to the USSF; shall appoint assistants to help with these duties to be known as Area Referee Administrators.

LSA DIRECTOR OF COACHING

The LSA Director of Coaching shall coordinate all coaching activities or clubs on behalf of LSA; shall initiate the LSA guidelines of coaching certification through coaching clinics, workshops, etc., shall promote the coaching needs of this State through club communications; shall coordinate activities of coaching in LSA with the USSF or its respective Divisions. Shall seek and encourage coaching advancements of persons throughout LSA as well as to seek sponsorships for the LSA Coaching program.

Article XI SUCCESSION OF OFFICERS

In the event that an officer of the Association is unable to continue his/her respective duties, the following procedures shall be utilized to permit the continued effectiveness of the Association.

PRESIDENT

The order of succession shall be Vice-President – Youth, Vice-President - Adults, Secretary, Treasurer.

SECRETARY

The Treasurer shall assume the duties of the Secretary until a replacement can be elected for the remainder of the term at the next duly called meeting of the State Council.

TREASURER

The Secretary shall assume the duties of the Treasurer until a replacement can be elected for the remainder of the term at the next duly called meeting of the State Council.

VICE-PRESIDENT - ADULTS

The Adult Men's Commissioner shall assume the duties of the Vice-President - Adults until a replacement can be elected for the remainder of the term at the next duly called meeting of the Adult Council.

ADULT MEN'S AND WOMEN'S COMMISSIONERS

The Vice-President - Adults with the approval of the Executive Committee, shall appoint replacements.

VICE-PRESIDENT - YOUTH

The Premier Commissioner shall assume the duties of the Vice-President - Youth until a replacement can be elected for the remainder of the term at the next duly called meeting of the Youth Council.

YOUTH PREMIER AND RECREATIONAL COMMISSIONERS

The Vice-President - Youth, with the approval of the Executive Committee, shall appoint replacements.

Article XII THE EXECUTIVE COMMITTEE

The President, Immediate Past President, Vice-President - Adult Division, Vice-President - Youth Division, Adult and Youth Commissioners, Secretary and Treasurer shall comprise the Executive Committee. The LSA Referee Administrator, LSA Director of Coaching and the LSA Office Administrator shall serve as non-voting advisors to the Executive Committee. The Executive Committee shall conduct the business affairs of the Association to include, but not be limited to, the following:

- Interpretation and enforcement of the Constitution and Rules of this Association;
- Approval of the procedures and policies concerning expenditures as put forth by the Treasurer;
- Approval of formation and selection of State teams;
- Approval of all competition under the direct auspices of this Association;
- Approval of all promotional, educational, or training programs under the auspices of this Association;
- Establishment of the minimum requirements for a Louisiana coach to acquire and maintain his/her State coaching license;
- Establishment of the minimum requirements for a Louisiana referee to maintain his/her referee grade;
- Establishment of the guidelines for the State Office and the paid employee(s).

The Executive Committee of this Association shall meet at least once per seasonal year. Special meetings may be called as required by the President or any three (3) other Executive Committee voting members. The presence of a majority of the Executive Committee voting power shall constitute a quorum to transact business at any duly called Executive Committee meeting of the Association. Proper written notice for special meetings of the Executive Committee shall be given five (5) days prior to said meeting.

Each Division shall have an Executive Committee composed of its officers as designated in Article X. The duties of these Executive Committees shall be as set by this Constitution and the Rules of the respective Divisions.

Article XIII THE STATE COUNCIL

The Executive Committee and the club representatives shall comprise the LSA State Council. Clubs with non-voting status may attend State Council meetings but may not cast votes. The State Council shall meet once per year at an AGM to be held two weeks prior to the Annual General Meeting of the USSF. This date may be changed by a unanimous vote from LSA's Executive Committee. Sixty (60) days notice of the AGM shall be given to the representatives of the affiliated clubs and the members of the Executive Committee. The order of business shall be as follows:

- Call to order;
- Roll call;
- Credentials report;
- Reading of the minutes and acceptance;
- Communications;
- Reports;
- Presentation and approval of the budget;
- Unfinished business;

- Consideration of proposed modifications to the Constitution or to Rules which affect both divisions;
- Elections;
- New business;
- Adjournment.

Any other meetings of the State Council may be called by the President or 25% of the voting members of the State Council. Notice of these meetings shall be mailed to all club representatives and the Executive Committee at least fifteen (15) days prior to the meeting.

Any voting members in good standing collectively representing a majority of the membership shall constitute a quorum at a general or special meeting.

Majority Vote; Withdrawal of Quorum

When a quorum is present at any meeting, the vote of the majority present at such meeting shall decide any question brought before such meeting, except those involving amendments to the Bylaws, for which a different vote is required. In which case, such express provision shall govern and control the decision of such question. The members present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Article XIV THE ADULT COUNCIL

The Vice-President - Adults, the Adult Men's and Women's Commissioners, and the representatives of the clubs with voting rights based on adult players shall be voting members of the Adult Council. Clubs may cast the number of adult player-based votes allocated to them under Article VII. Adult clubs with non-voting status may attend Adult Council meetings but may not cast votes.

The Adult Council shall conduct the business affairs of the Adult Division which do not require State Council or Executive Committee participation, or which are decreed by the USSF or the Louisiana Soccer Association and which must be implemented by the Adult Division. These items may include, but not limited to, the following;

- Establishment of the Rules for Adult Division, as permitted within the framework established by the USSF and this Association;
- Implementation of State teams programs;
- Encouragement of competition between affiliated clubs, including Cup plan, as well as play with USSF affiliated teams in other states and nations;
- Election of the Vice-President - Adults and the Adult Men's and Women's Commissioners.

The Adult Council of this association shall meet at least once per seasonal year. This yearly meeting, at which elections for Adult Council officers shall be conducted, will be held either prior to the AGM of the State Council or at the same time as the AGM of the State Council. Thirty (30) days notice of this meeting shall be given to adult representatives and the Executive Committee. Any other meetings of the Adult Council may be called by the President, the Vice-President - Adults, or 25% of the voting members of the Adult Council. Notice of these meetings shall be mailed to the adult representatives and the Executive Committee at least fifteen (15) days prior to the meeting.

Any adult voting members in good standing collectively representing a majority of the adult membership shall constitute a quorum at a general or special meeting.

Article XV THE YOUTH COUNCIL

The Vice-President - Youth, the Youth Premier and Recreational Commissioners and the representatives of the clubs with voting rights based on youth players shall be voting members of the Youth Council. Clubs may cast the number of youth player-based votes allocated to them under Article VII. Youth clubs with non-voting status may attend Youth Council meetings but may not cast votes.

The Youth Council shall conduct the business affairs of the Youth Division which do not require State Council or Executive Committee participation, or which are decreed by the USSF or the Louisiana Soccer Association and which must be implemented by the Youth Division. These items may include, but are not limited to, the following;

- Establishment of the Rules for Youth Division, as permitted within the framework established by the USSF and this Association;
- Implementation of State team programs;
- Encouragement of competition between affiliated clubs, including tournament play, as well as play with USSF affiliated teams in other states and nations;
- Election of the Vice-President - Youth and Youth Premier and Recreational Commissioners.

The Youth Council of this Association shall meet at least once per seasonal year. This yearly meeting, at which elections for Youth Council officers shall be conducted, will be held either prior to the AGM of the State Council or at the same time as the AGM of the State Council. Thirty (30) days notice of this meeting shall be given to youth representatives and the Executive Committee. Any other meetings of the Youth Council may be called by the President, the Vice-President - Youth, or 25% of the voting members of the Youth Council. Notice of these meetings shall be mailed to the youth representatives and the Executive Committee at least fifteen (15) days prior to the meeting.

Any youth voting members in good standing collectively representing a majority of the youth membership shall constitute a quorum at a general or special meeting.

Article XVI FINANCES

Funds of the Louisiana Soccer Association shall be deposited by the Treasurer in financial institutions acceptable to the Executive Council. Payments from the LSA Treasury shall be made based on the adopted expenditures policies and procedures as set forth by the Treasurer and approved by the Executive Committee.

Prior to the LSA AGM, the Treasurer shall prepare a budget of the estimated income and expenditures for the forthcoming year. The budget shall be submitted to the State Council at the AGM for approval or revision. Upon approval, the budget shall stand as the limit of expenditures for the purpose specified. Additional expenditures shall not be made without Executive Committee approval.

Article XVII INSURANCE

All players registered with affiliated clubs must be insured under the insurance policies adopted by this Association. All players, coaches, referees, club officials, etc. who are covered by the insurance of this Association whether it be by medical coverage or liability coverage, must remain in good standing with this Association to benefit from this coverage.

Article XVIII PROTESTS AND APPEALS

The line of authority for an "opportunity to participate" protest or appeal shall be:

1. The affiliated club or; in cases involving referees, the Discipline and Appeals Committee
2. USSF – as provided in its Bylaws.

The line of authority for all other protests or appeals shall be:

1. The affiliated club;
2. The Executive Officers of the appropriate division (Youth or Adult); or the Discipline and Appeals Committee, as provided below;
3. The Full Executive Committee.

Any further appeals shall be in accordance with procedures set forth in the Bylaws and Policies of USSF, USYS, or USASA.

All hearings must be conducted under the rules and procedures set forth under USSF Bylaws Part VII – Hearings, Grievances, Disputes and Appeals.

An appeal of a decision of an affiliated club must be submitted in writing to the LSA State Office within seven (7) days of the adverse ruling. The required fee must accompany the appeal.

An appeal of a decision made by the Discipline and Appeals Committee must be submitted in writing to the President within seven (7) days of the mailing of the adverse ruling. The required fee must accompany the appeal. All appeals must be heard and decided within forty-five (45) days of submission to the LSA State Office. The written decision of the appellate body must be mailed to the appealing/protesting parties not later than ten (10) days after the decision is made. If no action is taken within the appropriate appeal period, then the parties have the right to appeal to the next higher body without paying an additional appeal fee.

An appeal arising from competition within an affiliated club which will affect the rights of teams to proceed to intrastate competition shall be submitted in writing directly to and be considered by the Executive Committee of the appropriate Division Council, after payment of the required fee. An appeal arising from the play of tournament games in an LSA State Championship Tournament which will affect the rights of teams to proceed to intrastate or interstate competition shall be submitted in writing directly from the tournament committee to the Executive Committee of the appropriate Division Council, after payment of the required fee

All other appeals shall be submitted to the Discipline and Appeals Committee.

If in the event an officer or committee member of this Association would somehow be closely involved with the case in question, that person must recuse himself. Closely involved would mean such involvement as a player of a team or club that is being heard, a parent of one of the players of same, former officer of the club, or is serving as a coach, referee, witness, etc. of the case being heard.

The fee for a protest or an appeal for each step above the affiliated club shall be Two Hundred (\$200.00) dollars, paid in cash, money order, or cashier's check. Personal checks shall not be accepted. The fees are returnable if the protest or appeal is upheld.

The Executive Board of LSA is hereby authorized to make any additional technical changes to the Constitution and Bylaws of the Association as may be required by a review of said constitution and bylaws by USSF, as long as two-thirds of the Executive Board agrees that said changes are required by the restructuring.

Article XIX REVISIONS TO THIS CONSTITUTION

Any modifications affecting the Constitution of this Association must be carried by a two-thirds affirmative vote of the voting delegates attending the AGM of the State Council. All modifications to the Constitution must also receive a majority affirmative vote of the voting delegates present in the Adult Division and the Youth Division.

AMENDMENTS/CORRESPONDENCE

Amendments to the LSA Constitution, Bylaws and/or Policy and Procedure Manual can only be proposed by a favorable resolution of the Board of Directors of a properly constituted soccer club in good standing with LSA or an elected officer of LSA. Proposed amendments must be received in writing by LSA at least sixty (60) days prior to a regularly called meeting of the association. LSA must distribute proposed changes to clubs at least thirty (30) days prior to the meeting. Amendments not on the Meeting Agenda may be considered at the meeting only if a majority of the clubs present at the meeting vote to consider said changes.

Correspondence and other materials to be distributed to LSA affiliated members, by or through LSA, can only originate from LSA officers and/or staff under their direction or upon request by a properly constituted soccer club in

good standing following a favorable resolution of their Board of Directors requesting such distribution. All request for changes must be accompanied by a properly signed resolution. A sample is shown below:

On motion of _____, seconded by _____, the following resolution was offered:

A resolution requesting LSA to ...

Now therefore, be it resolved by the Board of Directors of (name of Club/Association), that after discussion, the question was called and resulted in the following vote:

YEAS_____ NAYS_____ ABSTENTIONS_____

This resolution was adopted this the _____ day of _____, 20____.

Signature of Club President

Article XX DISSOLUTION

Should LSA be dissolved, all assets remaining after payment of all debts shall be handled in accordance with the guidelines of the United States Soccer Federation.